

Appendix 1

Review of Southlands (Actions Undertaken) since Overview Scrutiny 20th of April 2017.

General Communication Strategy

- Feedback from tenants meetings
- Initial letter to all tenants
- Establish core officer group
- Establish licensee group /forum
- Regular weekly internal officer meetings
- Regular communication with licensee group
- Regular wider communication with wider licensee /community groups
- Review management model for community facility
- Ward councillor briefings
- Members / press briefings

Continued Management of Centre by Council

- Review existing costs both revenue / capital
- Review rent / lease model
- Joint meeting on business / community to present financial gap
- Review outstanding debt / payment plans
- Ongoing letting policy
- Date for final and best offer from tenants
- Review of business rates
- Review Council occupied space and relocation

Closure / Decanting Phase

- Review financial assistance package